



Student Union Policy

Policy Ref: TMP87v3

This policy will not discriminate either directly or indirectly against any individual on grounds of sex, race, ethnicity or national origin, gender, sexual orientation, marital status, religion or belief, age, disability, socioeconomic status, offending background or any other personal characteristic.

	Name	Title	Signature	Date
Prepared by	Joanne Taylor	Director of Personal Development		July 2026
	Colin Foster	Vice Principal		July 2026
Approved by	Martin Heaton	CEO		July 2026

Does this Policy require publishing on the College Website? Yes

Does this Policy require approval by Board of Governors? Yes



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Record of Changes

Version	Issue Date	Changes	Initials
v1	Jan 2025	Initial issue	JT/CF
v2	July 2025	Annual review	JT/CF
v3	July 2026	Changed from Student Council to Student Union, Updates to policy by JT and to reflect Governor review by DL	JT/CF

Board of Governors Approval History

Version	Approved by	Signature	Date
v2	Peter D. Liptrot, Board of Governors		May 2026

Date of Next Policy Review: July 2026

Definition

Throughout this policy document **TMP Studios CIC** is referred to as 'TMP College'.

Purpose

The purpose of the Student Union is to give learners an opportunity to develop leadership by organising and carrying out college activities and projects. In addition to planning events that contribute to college spirit and community welfare, the Student Union is the voice of the student body.

The Student Union is a group of elected, volunteer learners working together with members of staff to provide a means for learner expression and assistance in college affairs and activities, it gives opportunities for learner experience in leadership and encourages learner/staff/community relations.

Through projects and activities, TMP's Student Union works to:

- PROMOTE CITIZENSHIP – integrity, respect, responsibility, understanding, tolerance and inclusion
- PROMOTE SCHOLARSHIP – success in academic studies, learning at a high level
- PROMOTE LEADERSHIP – effective communication, positive attitudes, achieving goals, leading
- PROMOTE HUMAN RELATIONS – giving people time, developing relationships, celebrating differences
- PROMOTE CULTURAL VALUES – morals, rules, values, beliefs, customs and traditions
- PROMOTE THE INCLUSIVITY AND LONGEVITY OF PROJECTS - linked to sustainability initiatives

Soft skills are recognised as one of the most valuable skill sets which learners can develop. Student Union provides the opportunity to foster skills like leadership, communication, teamwork, organisation and public speaking – all of which are extremely valuable for university, throughout life and when applying for jobs or other opportunities.

Student Union at TMP College

Enrichment is an integral aspect of TMP College Personal Development and provision, and Student Union make valuable contributions to ensure that enrichment activities add value, offer a good selection of activities, and enhance each and every learners journey. The investment and strong commitment in offering further opportunities will continue to grow. There will always be a correlation between Student Union meeting agenda's and enrichment activities.

At TMP College, Student Union consists of three identified groups of learners who contribute to the developments within our college, working on selected projects linked to, and supporting our communities.

Cluster groups working together:

The groups consist of the following:

- Eco Cluster – Sustainability and contribution to Climate Action Plan
- LGBTQ+ Cluster – Let's celebrate me, Let's celebrate you
- Wellbeing Council – The Roadmap to equality, diversity & inclusion for everyone

They are an 'agency' in partnership with staff, to enhance and improve the surroundings and our learning environment.

Student Union contribute to the planning and organisation of trips, campaigns, events and charities. They are advocates for those who may be less confident within the college, and TMP College leaders and staff, take pride in listening to their views, aiming to make a positive impact.

Equality and Inclusion is at the heart of TMP College and underpins every aspect of our learning environment.

Student Union work with Natspec¹ with the aim of working collaboratively with other organisations and improving quality of ideas in a shared approach.

Student Union meet every week with the following projects for development, in mind.

THE GLOBAL GOALS

For Sustainable Development



¹ <https://natspec.org.uk/>

Eco Cluster – Sustainability and contribution to Climate Action Plan:

Student Union continues to support the college as we work towards targets within our Climate Action Plan (CAP) to educate, and empower our young people, and develop the citizens and workforce needed for green transition. We are a recognised college/organisation, making contributions through litter picking for The Great Global Clean-up, and continue to develop our educational offer.

The Eco Cluster meet to discuss the contribution that the College community can offer, to take ideas forward in relation to TMP's Climate Action Plan and share in the planning and organising of projects and campaigns. They promote sustainability projects throughout the academic calendar, and create every opportunity to share knowledge and promote good habits that will take them into their future lives.

TMP College is currently working towards creating an outdoor area that is developed and tailored, to make a tangible impact, in terms of our local community/surroundings. The Student Union has discussions in relation to the 4 key areas:

- Decarbonisation
- Adaptation and resilience
- Biodiversity
- Climate Education and Green Careers



LGBTQ+ Cluster – Let's celebrate me, Let's celebrate you:

At TMP College we aim to ensure equal opportunity, promoting appropriate legislation, policies and action in this regard. We encourage our LGBTQ+ community to raise awareness, act as role models and celebrate, by organising an onsite Pride event of their own, and use every opportunity to promote and raise awareness within college events.



Calendar events within college often create opportunities for all stakeholders to attend, and therefore our LGBTQ+ cluster, will offer stalls that promote and provide information.

Wellbeing Council – The Roadmap to equality, diversity & inclusion for everyone:

TMP College understand the importance of wellbeing. As a College, TMP aims to ensure quality of education that promotes lifelong education for all, that is safe, disability and gender sensitive, enabling a learning environment, accessible for all. They address issues in relation to Inclusion and accessibility for all and work collaboratively with staff, to ensure that no one is disadvantaged around the college. They also have a responsibility in supporting us as a college, in encouraging learners to talk about challenging feelings and emotions, with the aim of promoting healthy lifestyles along with positive mental health.

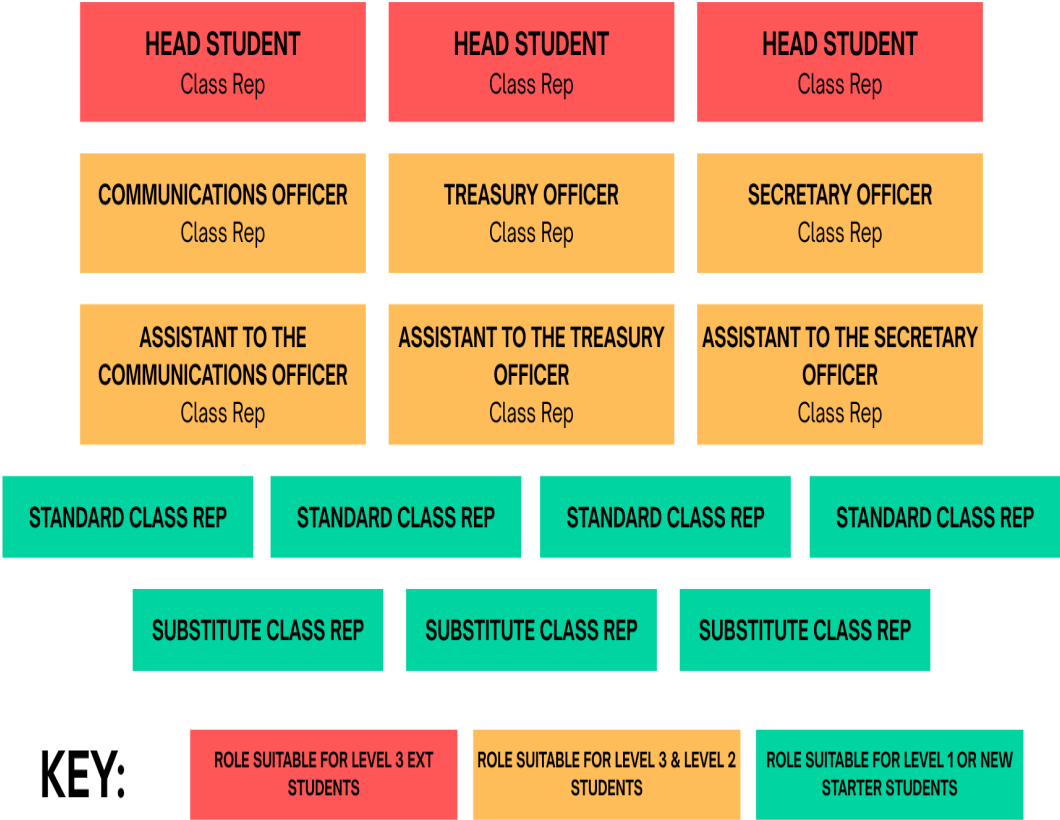
This group of learners reflects Global Goal 3. We work together to plan and form relationships with our local community, encouraging local events in partnership with our local charities, such as, The Wigan Rotary Club, who give all fundraising back to their local communities. Our global goal and aims are to eliminate all discrimination, not only within education, but also within our wider communities.



Distribution amongst all classes regards information & ideas from the Student Union Reps with take place in the following methods:

- All Reps who hold the responsibility to share the ideas and information within their classrooms
- Reps will verbally communicate the information, in allocated class time after the registers.
- Student union information will frequently be included within Staff briefings
- Meetings take place whereby minutes evidence the ideas and discussions that have taken place.
- Each learner Representative will keep individual files for evidence of commitment to their role, and for personal effort and reflection.

TMP STUDENT UNION 2026/27 STUDENT STRUCTURE



Student Union Roles & Responsibilities:

Student Role:	Key Responsibilities:
Head Student	- Responsible for chairing Student Union meetings and ensuring meetings are productive & structured. - Responsible for working with the Secretary to produce meeting minutes after a meeting with actions to take as well as an agenda of activities during the meeting. - Responsible for working with the Treasury in overseeing budgeting and calculating financial costs for events and resources. - Responsible for representing TMP Student Union at conferences, college events & other TMP Student Union promotion. - Responsible for representing their class in Student Union sessions, gathering suggestions from their peers and ensuring these are communicated in sessions.
Communications Officer	- Responsible for representing TMP Student Union at conferences, college events & other TMP Student Union promotion. - Responsible for representing their class in Student Union sessions, gathering suggestions from their peers and ensuring these are communicated in sessions.
Secretary Officer	- Responsible for representing their class in Student Union sessions, gathering suggestions from their peers and ensuring these are communicated in sessions. - Responsible for taking meeting minutes during sessions and ensuring they are disseminated to all Student Union students.
Treasury Officer	- Responsible for representing their class in Student Union sessions, gathering suggestions from their peers and ensuring these are communicated in sessions. - Responsible for overseeing the budgeting aspects of projects undertaken by Student Union as well as money management for Student Union.
Class Rep	- Responsible for representing their class in Student Union sessions, gathering suggestions from their peers and ensuring these are communicated in sessions.
Assistant To The Communications Officer	- Responsible for representing their class in Student Union sessions, gathering suggestions from their peers and ensuring these are communicated in sessions.

Student Role:	Key Responsibilities:
	- Responsible for assisting the Communications Officer with tasks as described in 'Communications Officer' section.
Assistant To The Secretary Officer	- Responsible for representing their class in Student Union sessions, gathering suggestions from their peers and ensuring these are communicated in sessions. - Responsible for assisting the Secretary Officer with tasks as described in 'Secretary Officer' section.
Assistant To The Treasury Officer	- Responsible for representing their class in Student Union sessions, gathering suggestions from their peers and ensuring these are communicated in sessions. - Responsible for assisting the Treasury Officer with tasks as described in 'Treasury Officer' section.